

Business Taxation Made Easy

Overview

Business taxation is extremely important but the lack of training on this subject has made most people avoid giving it the proper attention. Most leave the matter to the accountants but ultimately the person in charge will be liable regardless of his/her ignorance.

The seminar-workshop presents the procedures and computations in a simplified manner so as to enable the participant to have a good basic knowledge of business taxation after completing the seminar.

Objectives

- * To learn what business taxation is.
- * To understand the fundamental laws relevant to business taxation.
- * To be familiar with the registration procedures and guidelines and reportorial requirements by the taxpayer and his trade, business and profession.
- * To be familiar with the types of taxes, BIR forms used in filing the return, deadlines of filing and payments and the computation of amount that should be reflected in the returns.
- * To be aware of the possible remedies in case of tax assessment.

Who Should Participate

- * Professionals
- * Businessmen
- * Bookkeepers
- * Accounting staff

Key Topics

- I. Fundamentals of taxation (What is business taxation?)
 - a. Taxation and taxes definitions
 - b. Types of Internal Revenue Taxes and persons liable to pay
 - c. Types of Taxpayer
- II. Certificate of Registration (COR)
- III. Taxpayers registration guidelines and procedures
- IV. Update, transfer and cancellation of registration
- V. Annual registration fee
- VI. Registration of invoices and receipts
- VII. Registration and keeping of books of accounts, manual and computerized
- VIII. Tax returns, forms, deadlines of filing and payments and procedures for filling-up
- IX. Business Taxes
 1. Value Added Tax (VAT)
 - a. Persons and transactions subject to VAT
 - b. VAT rates and computation
 - c. Exempt transactions
 - d. Zero rated transactions
 - e. Withholding on VAT
 2. Other Percentage Tax
 - a. Tax on persons exempt from VAT
- X. Withholding Tax System
 - a. Expanded Withholding Tax
 - b. Withholding tax on wages
 - c. Final Withholding Tax
- XI. Income taxation
 - a. Corporate Income Tax
 - b. Individual Income Tax
- XII. Basic taxpayers' remedies in case of tax assessments.
- XIII. Question and Answer
- XIV. Workshop - please bring a calculator

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Time

- * 9:00 am - 4:00 pm

Venue

- * Unit 201 Richbelt Tower,
17 Annapolis St.,
Greenhills, San Juan City,
Metro Manila

Schedule

- * Please check our website, or you may call any of our customer representatives.
- * Schedule may change without prior notice. Please call to confirm. BusinessCoach, Inc. is not liable for any expense incurred by seminar registrant resulting from cancellation of any of our events.

Seminar Fee

- * Php 6,000.00 per person (inclusive of snacks, lunch, seminar kit, handouts, certificate of attendance)

Discount

- * 10% Discount if FULL AMOUNT is paid at least five (5) banking days before the event.

Reservation

- * Please call to register, or use the registration form below. Kindly fill-out, and send to us through fax (727.8860 or 727.5628) or email. You will receive a confirmation within 48 hours.

Mode of Payment

- * Deposit payment at Banco de Oro, Savings Account Name: BusinessCoach, Inc. Then kindly fax or email deposit slip (indicate name of participant and seminar title) to confirm reservation.
- * On-site payment (CASH only)
- * Company checks are accepted, provided that they are received at least five (5) banking days before the event.

Register Now! (limited slots available)

Seminar Title _____

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