# Basic Leadership Training

# Overview

Developing leadership skills is essential in every organization. A manager who has good leadership will have a much more productive workforce and fewer labor problems. However, for most people, excellent leadership is not an inborn talent and the company would be wise to invest in training to build up this vital skill.

# Objective

• The seminar aims to instill the basic principles of leadership. First, the true concepts of leadership will be explained, then the qualities that define a good leader, and finally the laws that should guide a leader's thoughts and actions.

## Who Should Participate

- Business owners
- Managers
- Supervisors
- Others who need to manage people

# Key Topics

- I. Introduction
- What is Leadership?
- Leadership vs. Management
- II. Leadership Assessment
- Assessing your current leadership competencies
- What high performance leaders do
- Creating your high performance leadership agenda
- III. The Cycle of Leadership
- Knowing
- Understanding
- Strategizing
- Communicating
- Teaching
- Duplicating
- Equipping
- Encouraging
- Motivating
- Inspiring
- Rewarding
- IV. Coaching
- Demonstrating the right coaching mindset
- Implementing a coaching plan



## Time

• 9:00 am - 4:00 pm

#### Venue

• Unit 705-D Atlanta Centre, 31 Annapolis St., Greenhills, San Juan City, Metro Manila

#### Schedule

- Please check our website, or you may call any of our customer representatives.
- Schedule may change without prior notice. Please call to confirm. BusinessCoach, Inc. is not liable for any expense incurred by seminar registrant resulting from cancellation of any of its events.

### Seminar Fee

 Php 4,000.00 per participant (inclusive of snacks, lunch, seminar kit, handouts, certificate of attendance)

## Why Choose BusinessCoach Inc. - VALUE!

- 1. The small number of participants allows proper learning; just like having your own consultant at a bargain price!
- 2. Exit surveys from our seminar attendees show the average rating of our resource speakers are from very good to excellent!
- 3. We offer the most diverse seminars and workshops.
- 4. We make sure that our trainers provide the most significant and useful information.
- 5. Our customers keep coming back, while the others give us numerous referrals.
- 6. We have trained over 100,000 professionals, and counting!!!

## Discount

• Php 500.00 Discount if FULL AMOUNT is paid at least five (5) banking days before the event.

#### Reservation

• Please call to register or use the registration form below. Kindly fillout and send to us through fax (8.727.8860 or 8.727.5628) or email. You will receive a confirmation within 48 hours.

## Mode of Payment

• Deposit/Transfer cash payment to Banco de Oro:

Savings Account Name: BUSINESSCOACH, INC. Savings Account Number: 00235-003-71-22

• Kindly email deposit slip or screen capture of payment details (indicate name of participant and seminar title) to confirm reservation.

BusinessCoach. Inc.

### Register Now! (Limited Slots Available)

-	QUALITY BUSINESS TRAINING
Seminar Title	
Date	
Name/s of Participant/s	
Address	
Contact Person	
Designation	
Mobile Number	
Email Address	
	te sheet for additional registrations)

\*Kindly fax to (02) 8.727.5628 or (02) 8.727.8860, or email form to businesscoachphil@gmail.com