

Training the Trainers

Overview

Proper training is the most cost-effective way to increase productivity and improve your bottom line. Make sure that the people in charge of training your personnel are themselves well trained. Although this program is designed primarily as a basic guide for new trainers, it is also useful for veterans in the profession as a refresher course and to update their skills.

Objectives

- To know the responsibilities of the trainer
- To be able to adapt to participants' expectations
- To learn the different training methods
- To understand the principles of effective oral communication
- To know how to make an effective presentation
- To be able to assess the impact of the training

Who Should Participate

- New trainers
- Managers
- Supervisors
- Trainers
- Others who also need to learn how to train

Key Topics

- Trainer's Role and Responsibility
- Qualities of the ideal trainer
- Participants' expectations
- Methods of Training
- Effective Oral Communication
- Planning and Delivering a Presentation
- Evaluating Training
- Essential Presentation Skills: WORKSHOP

Reserve now! Call us at:

Tel. (02) 8.727.56.28 / (02) 8.727.88.60

Mobile Numbers: Globe: 0915-205-0133 / Smart: 0908-342-3162

/ Sun: 0933-584-7266

Website: www.businesscoachphil.com

Time

- 9:00 am - 4:00 pm

Venue

- Unit 705-D Atlanta Centre, 31 Annapolis St., Greenhills, San Juan City, Metro Manila

Schedule

- Please check our website, or you may call any of our customer representatives.
- Schedule may change without prior notice. Please call to confirm. BusinessCoach, Inc. is not liable for any expense incurred by seminar registrant resulting from cancellation of any of its events.

Seminar Fee

- Php 4,000.00 per participant (inclusive of snacks, lunch, seminar kit, handouts, certificate of attendance)

Why Choose BusinessCoach Inc. - VALUE!

1. The small number of participants allows proper learning; just like having your own consultant at a bargain price!
2. Exit surveys from our seminar attendees show the average rating of our resource speakers are from very good to excellent!
3. We offer the most diverse seminars and workshops.
4. We make sure that our trainers provide the most significant and useful information.
5. Our customers keep coming back, while the others give us numerous referrals.
6. We have trained over 100,000 professionals, and counting!!!

Discount

- Php 500.00 Discount if FULL AMOUNT is paid at least five (5) banking days before the event.

Reservation

- Please call to register or use the registration form below. Kindly fill-out and send to us through fax (8.727.8860 or 8.727.5628) or email. You will receive a confirmation within 48 hours.

Mode of Payment

- Deposit/Transfer cash payment to Banco de Oro:

Savings Account Name: BUSINESSCOACH, INC.
Savings Account Number: 00235-003-71-22

- Kindly email deposit slip or screen capture of payment details (indicate name of participant and seminar title) to confirm reservation.

Register Now! (Limited Slots Available)



Seminar Title _____

Date _____

Name/s of Participant/s _____

Company Name _____

Address _____

TIN _____

Contact Person _____

Designation _____

Landline _____

Mobile Number _____

Email Address _____

(You may use a separate sheet for additional registrations)

*Kindly fax to (02) 8.727.5628 or (02) 8.727.8860, or email form to businesscoachphil@gmail.com