

# WEBINAR: Business Taxation Made Easy



## Overview

Business taxation is extremely important but the lack of training on this subject has made most people avoid giving it the proper attention. Most leave the matter to the accountants but ultimately the person in charge will be liable regardless of his/her ignorance.

The webinar presents the procedures and computations in a simplified manner so as to enable the participant to have a good basic knowledge of business taxation after completing the program.

## Objectives

- To learn what business taxation is.
- To understand the fundamental laws relevant to business taxation.
- To be familiar with the registration procedures and guidelines and reportorial requirements by the taxpayer and his trade, business and profession.
- To be familiar with the types of taxes, BIR forms used in filing the return, deadlines of filing and payments and the computation of amount that should be reflected in the returns.
- To be aware of the possible remedies in case of tax assessment.

## Who Should Participate

- Professionals
- Businessmen
- Bookkeepers
- Accounting staff

## Key Topics

- I. Fundamentals of taxation (What is business taxation?)
  - a. Taxation and taxes definitions
  - b. Types of Internal Revenue Taxes and persons liable to pay
  - c. Types of Taxpayer
- II. Certificate of Registration (COR)
- III. Taxpayers registration guidelines and procedures
- IV. Update, transfer and cancellation of registration
- V. Annual registration fee
- VI. Registration of invoices and receipts
- VII. Registration and keeping of books of accounts, manual and computerized
- VIII. Tax returns, forms, deadlines of filing and payments and procedures for filling-up
- IX. Business Taxes
  1. Value Added Tax (VAT)
    - a. Persons and transactions subject to VAT
    - b. VAT rates and computation
    - c. Exempt transactions
    - d. Zero rated transactions
    - e. Withholding on VAT
  2. Other Percentage Tax
    - a. Tax on persons exempt from VAT
- X. Withholding Tax System
  - a. Expanded Withholding Tax
  - b. Withholding tax on wages
  - c. Final Withholding Tax
- XI. Income taxation
  - a. Corporate Income Tax
  - b. Individual Income Tax
- XII. Basic taxpayers' remedies in case of tax assessments.
- XIII. Question and Answer
- XIV. Workshop - please bring a calculator

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## Duration

- 2-day session x 6 hours (total 12 hours)

## Webinar Fee

- Php 7,000.00 per participant (inclusive of e-Handouts and e-Certificate) to be paid at least 3 banking days before the event

## Requirements

- Mobile phone, tablet, computer or laptop
- Download free ZOOM app
- Internet connection
- Good audio connection
- Calculator / Paper / Pen - for the workshop

## Reservation

- Please call to register (0915.205.0133 | 0908.342.3162 | 0933.584.7266 | (02) 8.727.5628) or use the registration form below. Kindly fill-out and email to [businesscoachphil@gmail.com](mailto:businesscoachphil@gmail.com). You will receive a confirmation within 48 hours.

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