

WEBINAR: Internal Auditing



Overview

One of the causes of losses in a company is theft and pilferage. Any business, from small and medium enterprises to large corporations, must conduct regular internal audit in order to protect its assets and eliminate possible cases of fraud. The internal auditing process is one of the core activities that enables a business entity to control its internal activities in an effective and efficient manner.

Objectives

- To gain an understanding of the basic internal auditing concepts, procedures and processes in a simple and practical way
- To be able to learn actual applications of said concepts, procedures and processes
- To be able to value and be acquainted with the importance of the internal audit and its corresponding report for the knowledge and information of the management

Who Should Participate

The webinar is designed for those who want to learn the following:

- internal auditing
- internal audit procedures and processes
- internal audit report preparation

Key Topics

- I. Introduction
 - a. Internal Audit Definition
 - b. Types of Audit
 - b.1 Internal Audit
 - b.2 External Audit
 - b.3 Internal Audit vs External Audit
 - c. Advantage of Internal Audit
 - d. Roles of Internal Auditor
 - e. Code of Ethics
- II. Internal Audit Plan
- III. Internal Audit Procedures and Processes
- IV. Internal Control Checklist
 - a. Cash
 - b. Cash Disbursements
 - c. Accounts Receivable
 - d. Payroll
 - e. Equipment
 - f. Small Tools and Equipment
 - g. Inventories
 - h. Procurement
 - i. Fixed Assets
 - j. Budgeting
 - k. Computerization
 - l. Financial and Special Reports
 - m. Company Policies
 - n. Other Matters
- V. Internal Audit Report
- VI. Actual Workshop
 - a. Reading the case study sample
 - b. Identifying the issues and concerns on the case
 - c. Preparing an internal audit report
 - d. Presentation of the internal audit report

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Duration

- 6 hours

Webinar Fee

- Php 3,500.00 per participant (inclusive of e-Handouts and e-Certificate) to be paid at least 3 banking days before the event

Requirements

- Mobile phone, tablet, computer or laptop
- Download free ZOOM app
- Internet connection
- Good audio connection

Reservation

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